

DATE: March 19, 2026



BOARD OF TRUSTEES MEETING MINUTES

Facilitator: John Rayla

Meeting Minutes: Emily Cochran

BOARD MEMBERS / ATTENDEES PRESENT (present noted in bold):

David DiCiccio	Vivian Ricketts	Rachel Buonaiuto
Katie Cimet	Alexandria Carlson	Jill Boodry
Barbara Carlson	Lorena Galvez	Kelsey Schaulsohn
Emily Cochran	John Rayla	Verna Krishnamurthy
Tony Gardner	Valerie Dupell	Kim Baldasaro
Natalie Bauer	Daniel Acker	

Parent/Community/Staff (Non-Board) Attendees: Evan Merck and Anne Dugan

Call to order, 7:03pm

Public Comment

- Open to Members of Corporation only
- No comments

Board Ice Breaker

Motion to approve February, 2026 meeting minutes

Motion: Daniel

Second: David

In Favor: All

All in Favor. None opposed.

Development Update [Anne / Jill / Kelsey]

- Gala Update
 - Met the sponsorship goal – 31 sponsors
 - Ask for Board members to help with set-up and breakdown

- Other Events
 - Teacher Appreciation Brunch during Teacher Appreciation Week – coordinating with room parents
 - Staff Board Dinner – proposed date of June 10
 - Board members typically write thank you cards to teachers
 - Gifts – last year gave rain pants, so thinking through ideas for this year

Finance [David]

- Financials
 - About \$100,00 in the positive based on budget, which is mainly due to fundraising and EEC grants
- Tuition Recommendation Discussion
 - Evan shared some additional details related to the recommendation

Motion to approve Finance Committee recommendation of 4% tuition increase for FY27 school year

Motion: Lorena

Second: David

In Favor: All

All in Favor. None opposed.

Other Business [Rachel]

- Committees
 - Rachel has been in the process of assigning new committees; will be asking each committee to be developing a charter

Director's Report [Barbara]

- Deep appreciation for the work teachers have done to develop the class gifts this year for the gala
- Teachers are starting to prep for the art show on May 1st from 6-8pm
 - Hoping to bring Holly to do a sing along for the event
- Enrollment
 - Have been making calls about spots for next year, have been both people accepting but seem to be more declining this year due to the financials. Think we are on pace, though, to get to fully enrolled.
- Ops
 - Changing how we do payroll – forever, have been doing paper timecards and are switching to online timecards, which is taking time, but think it will be beneficial in the long run.
 - Doing a revision to the employee handbook and doing an audit of employee files.
- Staffing
 - Have a couple of teachers retiring – will first open roles internally before looking externally.
- PD
 - We will host a PD day for early childhood educators on Sat May 16th – will be a morning event.
 - Teachers have been advancing their book club.
 - There is a conference in Vermont that we are hoping we can send some of our teachers to.

Adjournment

Motion to close the session at 8:35pm

Motion: Lorena

Second: Daniel

In Favor: All

All in Favor. None opposed.